

# Home Phone 3-Way Chat Guide

## WHAT IS 3-WAY CHAT?

3 Way Chat is a standard feature that does not need to be enabled or disabled – you can use it any time! It allows you to talk to 2 callers at the same time (a.k.a conference call).

The third caller can be dialled in, or they can added to the call via Call Waiting.

## INSTRUCTIONS FOR USE

To put the existing call on hold and make a new call:



Then to 3-Way Chat:



To split a 3-Way Chat (put one call on hold):



To switch between calls:



To hang up one call and return to the call on hold:



**Please note** that while you are in a 3-Way Chat your Call Waiting will not work, but Call Forward – Immediate and Call Forward – Busy will.