Self-Activation Guide



Getting started – Self Activate

1.

<u>Click here</u> to get started.

(Please note that the first user that self-activates the BizPhone App will become the administrator for your BizPhone with Webex service by default. This is important as they will be the point of contact for future releases and upgrades.)

iinet	
Enter your username ①	
Username	
Password	

Go to your email inbox to click on the verification link and your email are validated when you click on this link.

The user must **login with their BizPhone User ID and password** (provided and set up on the Service Completion Advice).

Once you click on the above link, please enter your unique email address and click "Submit".

	iinet				
	Hello U118 @bizphone.iinet.net.au				
To secure your Webex account, we will need to verify an email address. Please enter the email you would like to use as your Webex User ID. We will then send you a verification email with instructions on how to proceed.					
	Enter your email address				
	Email is required				
(

On the following page, download your preferred option for the iiNet BizPhone app.

(Please note if a user has multiple devices, they only need to self-activate once i.e. self-activate on one of the devices and then download the clients on the other devices and login.)

iinet	
Webex	
Download for Windows (64 bit)	
Also available here:	
Coverside on the App Store	
Download for macOS (Intel chip)	
Download for macOS (M1 chip)	
Download for Windows (32 bit)	

Using your iiNet BizPhone app

24 hours after successful self-activation, you will be able to use your unique email address or you can continue to use the BizPhone User ID to log-in to the iiNet BizPhone app.